

**Students' Association of Mount Royal College  
Students' Council Meeting  
October 5, 2009  
Students' Council Chambers**

**Present:**

Travis McIntosh (chair)	Robert Jones	Eily Sweeney
Erin Delamont	Tommy Lieu	Troy McLeod
Jermyn Voon	Holly Mazur	Rance Williams
Meghan Melynk	Kay Asiedu-Nketiah	Fadwa Khourieh
Jennifer Langille	Keeli Elaschuk	Anna Piltingsrud
Michael Decker	Tegan Smyth (part)	Sadiq Valliani (part)
Marcy Fogal (ex-officio)	Megan Borg (scribe)	

**Guests:**

Robert Strachan (The Reflector)

---

**1.0 Approval of Agenda**

**Motion: To approve the October 5, 2009 Students' Council meeting agenda with the following amendments:**

- Add 4.1 "Terms of Reference for Bylaw Review Committee"
- Add 4.2 "Communications and Engagement Committee Declaration"
- Add 7.5 "Name Tags for Councilors"
- Add 7.5 "Photos on Facebook"
- Add 8.0 "Executive Session"

Robert Jones/Jennifer Langille

Carried

**2.0 Approval of Consent Agenda**

**Motion: To approve items 2.1, 2.2, 2.3, 2.4 and 2.5 of the consent agenda omnibus.**

Anastasia Piltingsrud/Tommy Lieu

Carried

**3.0 Items Removed From Consent Agenda**

**4.0 Committee Member Appointments**

Travis McIntosh explained that committees had been discussed at the retreat, as well as before the meeting with point people.

He noted that the committees that will be appointed membership tonight will be the Bylaw Review Committee, Communications and Engagement Committee, Elections Policy Review Committee and the Grievance Committee. Travis stated that he would like to see every board member on the Grievance Committee in the case that it needs to convene, and at that time, make the member selection accordingly. He noted that he hopes the committee will not have to meet.

*(Tegan Smyth joined the meeting)*

Travis noted that nominations for other committees will take place at a later date, including the Art Gallery Committee, Executive Committee Personnel Policies and

Procedures Committee, Scholarship Selection Committee and the Membership Development Fund Committee.

Travis explained that he would like each person to sit on two committees if possible throughout the year.

Travis noted the following self-nominations for the Bylaw Review Committee: Jennifer Langille, Fadwa Khourieh, Anastasia Piltingsrud, Meghan Melynk, Jermyn Voon, Rance Williams and Robert Jones.

Keeli Elaschuk nominated herself.

Travis noted the following self-nominations for the Elections Policy Review Committee: Sadiq Valliani and Fadwa Khourieh.

Sadiq Villiani withdrew his name from the nominations list.

Tommy Lieu, Jennifer Langille and Travis McIntosh nominated themselves.

Michael Decker nominated Troy McLeod who accepted the nomination.

Travis noted that there is no limit in the terms of reference on committee membership, but it doesn't state that no more than 50% of the Executive Committee can sit as members. Travis also noted that if individuals plan on running in the next election, they cannot sit on the committee, but explained that it is often hard to know early on if one is interested in running, therefore, if any committee members decide to run in the election later on, they should remove themselves from the committee.

Travis explained that the goal for the Elections Policy Review Committee is to make the policy informative and easy to read, as well as bring a lot of clarification to the document.

Travis noted the following self-nominations for the Communications and Engagement Committee: Jennifer Langille, Fadwa Khourieh, Sadiq Valliani and Jermyn Voon.

Tegan Smyth and Kay Asiedu-Nketiah nominated themselves.

Jennifer Langille withdrew her name from the nominations list.

**Motion: To table nominations.**

Troy McLeod/Sadiq Valliani

Carried

**Amended Motion: To table nominations until after 4.1 "Bylaw Review Committee Terms of Reference".**

Robert Jones/Erin Delamont

Carried

**Amended Motion: To table nominations until after 4.2 "Council Engagement Committee Declaration".**

Erin Delamont/Meghan Melynk

Carried

**4.1 Bylaw Review Committee Terms of Reference**

Robert recommended the following changes to the Bylaw Review Committee Terms of Reference:

- Change all “SAMRC” to “SAMRU
- Amend 1.1 to read “The Bylaw Review Committee is established as a standing subcommittee of Students’ Council to recommend suggested changes to the bylaws and address the relevance and application of the SA bylaws”.
- Amend 2.1 for the membership to include one member of the Executive Committee and six members of Students’ Council.
- Amend 2.2 to read “Minutes for the Bylaw Review Committee will be taken by a sitting committee member. This member will be elected by the members comprising the Bylaw Review Committee. Only the committee’s formal motions and decisions will be recorded”.
- Remove “one of which must be a member of the SAMRC Executive Committee” from 3.1.
- Amend 4.1 to state that the chair shall be a member of the Executive Committee.
- Strike 5.1.1 as Council as a whole does this.
- Replace the word “creation” with “changes” in 5.1.3.
- Strike 5.1.4 because determining a strategy to communicate the bylaws is redundant.
- Replace the word “membership” with “representatives” in 7.1.

**Motion: To accept the recommended amendments to the Bylaw Review Committee and to amend 7.1 to state “Meetings of the committee will be convened after Students’ Council has approved its committee membership”.**

Troy McLeod/Sadiq Valliani

Carried

#### **4.2 Communications and Engagement Committee**

Travis stated that the idea of this committee was discussed at the retreat.

Eily explained that a rough document has been included that outlines the committee. She noted that the committee’s initial goal will be to create a terms of reference document that can be used next year. Eily noted that the membership has been limited for Councilors for efficiency, but if they feel a need for increased membership, it can be expanded.

Travis stated that they would like to see the committee membership elected today, but recommended that a more formal document be brought to Council in the future. Travis noted that the declaration is a good mandate for the beginning of the committee.

Keeli Elashuk asked if the committee is in charge of allocating money from the Executive special projects fund. Travis replied that the budget currently has funds available and Students’ Council will approve the use of any of those funds.

Jennifer Langille asked if the committee will be actively involved in communications or if they will simply act to analyze. Erin replied that there will be a hard balance with the committee because the Students’ Association has a communications department that is in charge of executing all communications. Erin explained that the committee will be able to make recommendations and suggestions on communications, and can also make recommendations to the next EC for the communications strategy. Erin noted that the committee will be involved in outreach event planning. Erin stated that the committee will regularly be consulting with SAMRU staff to ensure that they are not crossing over in any way.

Anastasia recommended that the committee has more than two Students’ Council members. Michael Decker noted that the Bylaw Review Committee has 7 members. Eily Sweeney suggested that they could create the Terms of Reference to review specific

membership instead of having a declaration document before they initiate the committee. Meghan Melynk replied that she believes the committee is important and should be formed today in order to give ample time for development of sound terms of reference document. Meghan stated that she believes less membership will allow the committee to be more efficient.

Sadiq Valliani suggested that the document specify that the staff member is from the communications department because of their high level of expertise in that area. Erin explained that specifics in the terms of reference will be discussed by the committee. Erin noted that since all initiatives that are discussed in the committee will require execution from Councilors, all members of Students' Council will be involved and can bring forward recommendations to the committee. Travis noted that the committee's purpose will be to meet and discuss communications and activities and then bring these to Students' Council.

Holly Mazur asked if the communications representative should be required to sit on the committee because of their involvement within that faculty. Travis explained that the committee's purpose is to focus on communications of Students' Council by engaging the membership through events and other initiatives. He explained that the committee will brainstorm and bring the ideas back to Students' Council.

**Motion: To accept the Communications and Engagement Committee declaration in principle with the membership of the committee including 3 members of Students' Council and to task the committee with creating a terms of reference to bring to the next Students' Council.**

Troy McLeod/Holly Mazur

Carried  
Opposed:  
Kay Asiedu-Nketiah

Sadiq explained that details of the committee membership can be worked out by the committee and brought back at the next meeting. Meghan Melynk noted that the wording of the declaration is not perfect, but believes that striking the committee gives time to work out the details. Robert Jones noted that they are approving the declaration in principle to give the committee time to meet and work out details.

**Motion: To reconsider accepting the Communications and Engagement Committee declaration in principle with the membership of the committee including 3 members of Students' Council and to task the committee with creating a terms of reference to bring to the next Students' Council.**

Defeated  
In Favor: 5  
Opposed: 13

### **3.0 Committee Member Appointments (continued)**

**Motion: To suspend the rules.**

Keeli Elaschuk/Jennifer Langille

Carried

Communication and Engagement Committee nominations: Fadwa Khourieh, Sadiq Valliani, Tegan Smyth, Jermyn Voon, Kay Asiedu-Nketia and Tommy Lieu.

Holly Mazur nominated herself.

Marcy Fogal noted that if anyone who does not get a place on the committee, they are welcome to volunteer for the student outreach program because it is similar work.

Each nominee gave a brief speech on why they would like to be selected to sit on the committee.

Jennifer Langille counted the ballots and announced the following successful members of the Communication and Engagement Committee: Kay Asiedu-Nketiah, Tegan Smyth and Tommy Lieu.

Bylaw Review Committee nominations: Jennifer Langille, Fadwa Khourieh, Rance Williams, Keeli Elaschuk, Meghan Melynk and Anastasia Piltingsrud.

Robert Jones noted that he is the only member of the Executive Committee that is interested in sitting on the committee and will therefore be the chair.

Erin Delamont nominated Sadiq Valliani. Sadiq accepted.

Each nominee gave a brief speech on why they would like to be selected to sit on the committee.

Holly Mazur counted the ballots and announced the following successful members of the Bylaw Review Committee: Meghan Melynk, Jennifer Langille, Fadwa Khourieh, Keeli Elaschuk, Rance Williams and Anastasia Piltingsrud.

Elections Policy Review Committee nominations: Fadwa Khourieh, Tommy Lieu, Jennifer Langille, Troy McLeod, Travis McIntosh and Michael Decker.

Keeli Elaschuk nominated Sadiq Valliani. Sadiq accepted.

Rance Williams asked what the time commitment would be for this committee. Travis replied that he believes it will be approximately 5-10 hours of reading time and approximately 9 hours of meeting time. Travis cautioned members from sitting on both the Elections Policy Review Committee and the Bylaw Review Committee because of time commitment that is involved with the two. Robert Jones noted that there will be a lot of reading and working to tweak the document. He stated that a lot of wording in the document is technical.

Erin Delamont nominated herself.

Travis stated that he will be chairing the meetings for this committee.

Jennifer Langille and Fadwa Khourieh requested that their names be taken out of the nominations list.

Travis noted that Grievance Committee can either select its membership during this meeting or else form when a formal grievance has been made. Eily Sweeney asked Marcy Fogal's opinion. Marcy replied that the committee has never had to convene before and explained that membership has not been appointed ahead of time, but in the past when there has been a change of the committee needing to meet, members have been appointed at the time.

**Motion: To reinstate the rules.**

Robert Jones/Michael Decker

Carried

**Motion: To destroy the ballots.**

Tommy Lieu/Keeli Elaschuk

Carried

**Motion: To approve Kay Asiedu-Nketiah, Tegan Smyth and Tommy Lieu as members of the Communications and Engagement Committee.**

Fadwa Khourieh/Holly Mazur

Carried

**Motion: To approve Eily Sweeney as the chair and Jermyn Voon as a member of the Communications and Engagement Committee.**

Sadiq Valliani/Fadwa Khourieh

Carried

**Motion: To approve Meghan Melynk, Jennifer Langille, Fadwa Khourieh, Keeli Elaschuk, Rance Williams and Anastasia Piltingsrud as members of the Bylaw Review Committee.**

Sadiq Valliani/Holly Mazur

Carried  
Abstentions:  
Keeli Elaschuk

**Motion: To approve Robert Jones as the chair of the Bylaw Review Committee.**

Meghan Melynk/Rance Williams

Carried  
Abstentions:  
Robert Jones

**Motion: To approve Tommy Lieu, Troy McLeod, Travis McIntosh, Michael Decker, Sadiq Valliani, Keeli Elaschuk and Erin Delamont as members of the Elections Policy Review Committee and Travis McIntosh as chair of the committee.**

Rance Williams/Jennifer Langille

Carried

**Motion: To postpone 6.0 "Committees: Orientation & Practice With Committee Work" indefinitely.**

Erin Delamont/Troy McLeod

Carried

**5.0 Dinner**

**6.0 New Business**

**6.1 Phase II Expansion**

Marcy Fogal explained that the Executive Committee had approved \$1.7M for phase II expansion of Wyckham House. She noted that the Students' Association can conservatively afford this amount at this time.

Marcy outlined the priorities of the expansion:

- Liberty Lounge: washrooms, wheelchair access to the dance floor and facelift of the overall bar.
- Dish washing station which includes 5 separate wash stations for the re-useable plate program.
- Facelift of the link to modernize the space.
- Facelift of the basement

- Renovation of the main floor washrooms.

Marcy noted that if there is money left over, they would like to renovate the stairs to the basement as well as the loading dock area due to increased usage.

Marcy explained that the SA will be going through functional programming and noted that all Councilors are welcome to attend in Council Chambers this coming Friday and October 23<sup>rd</sup> from 9:30-noon.

Marcy noted that the \$1.7M includes everything in the expansion from the architecture to the contractors and stated that this is not a lot of money to accomplish everything, which is why things have been prioritized. Marcy noted that they are currently looking for approximately \$125,000 from additional fundraising.

Jennifer Langille asked when they hope to have the expansion accomplished. Marcy replied that they hope to have everything done next summer.

Jermyn Voon asked when they expect to start phase II. Marcy replied that they have already started and it is a long process. She explained that they are currently working with money figures and the functional programming to create a wish list, and will then go to architects and then work on construction cost estimates. Marcy stated that it is important to have a priorities list because they may need to cut things down. Marcy stated that they hope to begin construction around exams in 2010 and do any disruptive construction during the summer months.

Sadiq Valliani asked if there has been an analysis done on the dishwashing station and the amount of waste from chemicals. Marcy replied that all products that are supplied from the SA are phosphate free and environmentally friendly and noted that they SA have a waste audit scheduled for later in the year. Marcy also noted that the SA is currently looking into composting.

Kay Asiedu-Nketiah asked if attending the functional programming sessions will count towards volunteer hours. Marcy noted that the functional programming is open to staff, service volunteers and Students' Council. Travis stated that if any Councilors attend, they can count the hours.

Troy McLeod asked if any of the current issues with the main floor washrooms will be addressed. Marcy replied that any maintenance issues have been brought to the college. Robert Jones noted that a lot of the issues with the main floor washrooms may be resolved with the installation of washrooms in the Liberty Lounge.

Michael Decker asked if all of the priorities are set in stone. Marcy replied that they have been approved by the Executive Committee and explained that the most important areas that need attention are being addressed.

Fadwa Hourieh stated that she would like to attend the functional programming, but will not be able to because of classes. Marcy stated that anyone wishing to be included in on the meeting notes can be emailed. Marcy noted that anyone is welcome to send her suggestions and comment directly to her via email if they want to be involved.

Travis McIntosh stated that even being a part of the process is a great experience for anyone.

## **6.2 Appointment of CRO**

Travis McIntosh explained that the CRO is responsible for managing and overseeing the Students' Association elections, as well as attending the AGM. Travis explained that it is hard to find CRO's because of the extensive background that is required.

Marcy Fogal noted that Shauna Hunter, the current CRO, has an elections background within a provincial riding.

Travis stated that he has contacted Shauna Hunter and she is interested in being the CRO for another term. Travis noted that Shauna did an excellent job in the last election and submitted a thorough report.

Jermyn Voon asked if any other possible candidates have been contacted for the position. Travis replied that no one else has. Marcy explained that there was no search done this year because there was no need brought forward to do so. Marcy explained that in the past only one other candidate was successfully recruited.

**Motion: To appoint Shauna Hunter as CRO from November 1, 2009 to October 31, 2010.**

Eily Sweeney/Erin Delamont

Carried

### **6.3 AGM Date – January 26, 2010**

**Motion: To hold the Students' Association of Mount Royal University AGM on January 26, 2010".**

Keeli Elaschuk/Jennifer Langille

Carried

Keeli Elaschuk stated that it is important to get a lot of student into the AGM.

Jennifer Langille stated that the AGM needs to be before February 1<sup>st</sup> according to the bylaws and the date needs to be announced 21 days prior to the AGM. Jennifer stated that the AGM date cannot be held any later than January 26<sup>th</sup>. Robert Jones noted that in order to change the date in the bylaws, a special general meeting would need to be held. Robert stated that he would not be in favor of this.

Erin Delamont noted that election dates will be chosen by Students' Council at a later date and explained that January 26<sup>th</sup> gives lots of time to review the bylaws and make any amendments to bring to the membership to vote on at the AGM.

### **6.4 Students' Association Bylaw Amendments**

Travis McIntosh stated that the amendments include changing SAMRC to SAMRU and college to university in the bylaws. He noted that all other documentation is currently in the process of being changed.

**Motion: To approve the amended bylaws, pursuant to bylaw 17.1.2.1, changing all references to Students' Association of Mount Royal College and SAMRC to Students Association of Mount Royal University and SAMRU throughout. And, further, to approve the posting of these bylaw changes prominently for membership review and consideration for a period of 60 days, from October 6<sup>th</sup> to December 4<sup>th</sup>, 2009. And, further, to ensure that any membership criticism of these changes is brought back to the Board for further consideration.**

Robert Jones/Travis McIntosh

Carried

## 6.5 Name Tags for Councilors

Erin Delamont stated that feedback from the retreat indicated that some Councilors are interested in getting name tags for themselves for Students' Council. Erin noted that the cost is approximately \$10.00 for each name tag.

**Motion: To approve no more than \$200 from either the office supplies fund if available or the special projects fund towards the purchase of name tags for non-executive members of Students' Council.**

Erin Delamont/Robert Jones

Carried  
Opposed:  
Keeli Elaschuk

Marcy Fogal noted that there will be a couple of weeks delay on the name tags because they are currently waiting for the release of the new logo.

Keeli Elaschuk asked if positions and names will both be included on the tags. Erin replied that they were hoping to have both included. Keeli suggested that only the positions be printed onto the tags and the names be stickers that can be replaced each year to save money.

Marcy noted that the name tags are the same price regardless of the amount of characters.

Erin Delamont stated that she is in favor of individual names on the tags because they are personal and also not a substantial cost.

Meghan Melynk pointed out that the titles may change after the review of the Students' Council structure.

Robert Jones stated that he is in favor of including both names and positions.

**Amended Motion: To include the names and positions of Councilors on the name tags.**

Meghan Melynk/Fadwa Khourieh

Carried  
Opposed:  
Keeli Elaschuk

Keeli Elaschuk stated that she is against having the names printed onto the tags because she believes \$200 is a significant amount of money to spend each year on name tags.

Jermyn Voon stated that he believes having both the name and positions printed onto the name tags is personable to students.

## 6.6 Photos on Facebook

Erin Delamont explained that she wanted to ensure with Council that it was alright to post their photos on the facebook page. Erin assured Council that any photos posted on facebook would be professional and appropriate.

Meghan Melynk explained that the facebook page is a safe group that only members of that group can access.

Holly Mazur asked if people need to be invited into the group to view the photos. Meghan confirmed this.

Anastasia Piltingsrud stated that she is in favor of posting photos on facebook because she believes the retreat was a great bonding experience for Students' Council.

Keeli Elaschuk stated that she wants to ensure that no inappropriate photos are posted on the group page. Meghan Melynk confirmed this.

**Motion: To end discussion.**

Robert Jones/Tegan Smyth

Carried

*(Robert Strachan left the meeting)*

**7.0 Executive Session**

**Motion: To go into Executive Session**

Eily Sweeney/Robert Jones

Carried

**Motion: To exit Executive Session.**

Robert Jones/Fadwa Khourieh

Carried

**8.0 Board Meeting Feedback Form**

**9.0 Adjournment**

**Motion: To adjourn the meeting.**

Robert Jones/Erin Delamont

Carried